

# BAND, CHOIR & ORCHESTRA GUIDELINES 2009-2010



United Independent School District

## Band, Choir and Orchestra Guidelines 2009-2010

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## PREFACE TO STUDENTS AND PARENTS

The Fine Arts Department has prepared these guidelines for band, choir and orchestra students and parents in United I.S.D.

It is United I.S.D.'s belief that participation in these organizations promote and develop a well-rounded student through emphasis of academic excellence while advocating student role models for their school. Our district also supports the premise that it is a privilege and not a right to belong to these organizations. With this in mind, these guidelines were developed to help establish uniformity with all band, choir, and orchestra programs throughout the district.

Additional sources of information important to each group can be found in the district's publication entitled Student Code of Conduct and Student Handbook and each group's individual campus handbook.

Should questions or concerns arise, parents and students should first contact the director of the group and then campus administration. For matters that are not resolved at the campus level, and after sufficient efforts have been made to do so, contact the Fine Arts Department at (956) 473-7121.

## PREFACE TO STAFF MEMBERS

The Fine Arts Department and United I.S.D. seeks to have uniformity across the district with band, orchestra and choir programs. These guidelines contain standard practices within the district, UISD District policy, TEA/UIIL Side by Side policies and requirements that align with employee job descriptions. It is UISD's premise that all organizations will promote and participate in University Interscholastic League (UIL) and Texas Music Educators Association (TMEA) events and auditions. Participation in UIL/TMEA events will enhance each student's musical learning which in turn helps improve the performance of a musical group.

It is important to note that individual campus organization handbooks may not supersede or conflict with the guidelines set forth in this document

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## I. Enrollment/Participation

Students are eligible for membership in Band, Choir, & Orchestra by enrollment in the class and or by audition with the teacher. For high school advanced performing ensembles, placement will be determined by the TMEA audition results and the campus audition process (specific details are outlined in section V.) Students may only audition at a campus within their attendance zone or at a school where they have been officially approved for a transfer. A student who has been accepted for membership must maintain a full time student status as per Texas Education Agency (TEA) and University Interscholastic League (UIL) Guidelines.

High School students who are not enrolled in a band, choir and orchestra class due to academic graduation requirements may participate in band and choir activities and events. In order to qualify and participate in the varsity ensembles (top performing group) during concert season, class enrollment may be required by the director due to the difficulty level of the music that is performed. Class enrollment is also necessary since there are very few rehearsals after school and students not enrolled would not have sufficient rehearsal time with the full performing ensemble. Students not enrolled in the band, orchestra, choir class may participate in the other performing and competing Non-varsity ensembles provided the following conditions have been met and which also apply to all members:

- a. Attend all rehearsals held before or after school, and on weekends
- b. Attend all performances required for their group
- c. Meet musical performance requirements established by the teacher
- d. Any other requirements set forth by the teaching staff

Failure to comply with these requirements may result in demotion which may eventually lead to dismissal from the program.

## II. Rehearsal/Performance Expectations

In order to maintain successful band, choir, and orchestra programs whereby students are prepared musically for all events and competitions, additional rehearsals will be necessary. The rehearsals can be scheduled by either groups or sections in each program. Teachers will conduct before or after school rehearsals Monday through Friday and sometimes on Saturdays when necessary. Furthermore, students must attend all performances and competitions scheduled for their group. Limitations on rehearsals are as follows:

1. Extra rehearsals may not exceed TEA-UIL Side by Side time constraints.

( excerpt from 19 TAC §76.1001, Subchapter AA)

(d) Limitations on practice, rehearsal, and student participation in extracurricular activities during the school week shall be as follows:

- (1) For any given extracurricular activity, a student may not participate in more than one activity per school week, excluding holidays, except as provided in paragraph (2) of this subsection.
  - (2) In addition to the limit specified in paragraph (1) of this subsection of one extracurricular activity permitted per school week, a student may also participate in a tournament or post-district contest, as well as a contest postponed by weather or public disaster that may determine advancement to a post-district level of competition.
  - (3) For each extracurricular activity, a school district must limit students to a maximum of eight hours of practice and rehearsal outside the school day per school week. (Monday through Friday)
  - (4) The Commissioner of Education recommends that school districts avoid scheduling extracurricular activities or public performances on the day or evening immediately preceding the day on which the administration of the statewide student assessment program is scheduled for Grades 3-11.
2. Rehearsals may take place on Sundays only with prior approval of the campus Principal and the Director of Fine Arts.
  3. Teachers will provide students with a calendar of events and required activities at the beginning of the school year. Students and parents must also realize that other performances not listed will occur of which participation may be required.
  4. Teachers responsible for organized extra rehearsals will open and secure the rehearsal facility.
  5. Students will be supervised during all rehearsals. A teacher will remain at the rehearsal or performance site until all students have left the area.
  6. Students may not be released from classes to perform for community requested activities without the approval of the Principal or designee.
  7. Students who have failed one or more classes may take part in performances if the following prevail: (excerpt as per 19 TAC Chapter §76)
    - a. The rehearsal/performance is an extension of the class.
    - b. The activity is required to meet the Texas Essential Knowledge and Skills (TEKS) of the class.
    - c. No admission is charged.
    - d. No competition is involved.
    - e. The activity is held on campus or a school district facility.
  8. Students who have failed, may not participate in performances if the following prevail:
    - a. There is a competition between schools.
    - b. There is a competition between students.
    - c. An admission is being charged.

## Required Competitions for UISD Groups

### 1. U.I.L. Concert & Sight Reading Contests

Middle school and high school bands, choirs, and orchestras(Varsity, Non-Varsity) are required to participate in the U.I.L. Concert and Sight-Reading Contests each year. Non-participation due to eligibility problems will require the prior approval of the Principal and the Director of Fine Arts. Directors are to send written notification prior to the entry deadline.

### 2. U.I.L. Solo and Ensemble Contest and UISD Middle School Solo and Ensemble

- a. Each high school band and choir will participate in the U.I.L. Solo and Ensemble Competition held in February.
- b. Each middle school band, choir, and orchestra will participate either in the UISD Solo and Ensemble Competition held in November or the U.I.L. Solo & Ensemble Contest held in February.

### 3. TMEA All-District, All-Region, All-Area, All-State Competitions

Each middle school and high school band, choir, and orchestra will prepare students to participate in individual competitions that are available in their specific area. These include but not limited to Jr. High(middle school) All Region auditions, All District, All Region, All Area and All State competitions. Other competitions are Region 9<sup>th</sup> Grade, Mariachi, Jazz, and Area Orchestra auditions.

### 4. Other Contests

- a. Organizations may participate in other contests as long as the Principal and the Director of Fine Arts approve them.
- b. All middle school and high school bands/orchestra will participate in the UISD Band & Orchestra Evaluation.
- c. Notification of all contest results should be given to the Principal and forwarded to the Director of Fine Arts on the first week following the competition.
- d. High school marching bands may enter one out-of-town pre or post-UIL marching contest budget permitting. If a school wishes to enter more than one out-of-town pre or post-UIL marching contest, they must fund this trip from non-district budgets.

## Parades

1. All middle school and high school bands will participate in a Christmas Parade (if it is endorsed by the City of Laredo), the WBCA Youth Parade (middle schools only) and the Grand Parade (high schools only).

2. For the years that Texas Music Educators Association (TMEA) conference conflicts with the WBCA parades, all UISD middle schools and high school bands must still participate in the parades as stated in number 1.

### III. Grading/Assessment

School District/campus policies will be followed for grading and assessment of Band, Choir and Orchestra classes. Parents and students should know that these courses will require participation in extracurricular activities, performances and competitions as a reasonable expectation of the class. The teacher may consider the students participation in the extracurricular activity including extra rehearsals when assigning the grade for the grading period during which the extracurricular activity occurred. A student may not fail a class solely on participation in the extracurricular activity component of the class. (as per TEA-UIL Side by Side) The exception to this provision is a student who is ineligible to participate in an extracurricular activity. In this case, students shall not suffer a grade penalty for failure to participate in the extracurricular activity or public performance.

### IV. Eligibility (excerpt from UIL Website)

The sole purpose of eligibility rules and contest regulations is to keep competition equitable and to maintain activities in proper perspective. It is the responsibility of each school to see that students do not compete unless they comply with all eligibility rules. It is also the responsibility of the student to observe and obey these standards. According to UIL standards, students are eligible to represent their school in interscholastic activities if they:

- have not graduated from high school,
- are full-time, day students in the school, and have been in regular attendance at the school since the 6th class day of the present school year, or have been in regular attendance for 15 or more calendar days before the contest or competition,
- are in compliance with state law and rules of the Commissioner of Education, (see TEA-UIL Side By Side) ([http://www.uil.utexas.edu/policy/side\\_by\\_side.html](http://www.uil.utexas.edu/policy/side_by_side.html))
- are enrolled in a four year, normal program of high school courses, and initially enrolled in the 9th grade not more than 4 years ago nor in the 10th grade not more than 3 years ago,
- were not recruited,
- are not in violation of the awards rule, and
- meet the specific eligibility requirements for academic, music and/or athletic competition.

**For more information:** <http://www.uil.utexas.edu>  
TEA-UIL Side By Side - Academic Eligibility  
Protecting Your Eligibility

### Eligibility for Music Contests

- meet all the requirements above, and
- have not changed schools for the purpose of participating in a UIL music contest.

## Extracurricular Participation Information

### **Eligibility No Pass, No Play** (excerpt from TEA-UIL Side by Side)

A student may not participate in any extracurricular activity if a grade lower than 70 is earned in any class at the end of the six-weeks reporting period. This student may continue to participate in all practices and preparations as determined necessary by the coach, director, or sponsor of the organization during this time of ineligibility. This student may regain full eligibility status to participate in the extracurricular activity if at the end of the designated 3 weeks period all grades in all classes are equal or greater than 70. Exception: Advanced high school courses identified by the Texas Education Agency are exempted from this policy. (for additional information see the TEA-UIL Side by Side document)

### **Grade of Incomplete**

A student with an Incomplete grade at the end of a grading period is ineligible at the end of the seven day grace period unless the Incomplete was replaced with a passing grade prior to the end of the seven day grace period.

### **Extra Credit Work**

Extra credit work, or work (including re-test) turned in after the grading period or evaluation has ended **MAY NOT BE CONSIDERED** when determining a students eligibility for extracurricular activities except in the case of an Incomplete grade as noted above.

### **Definition of an Extracurricular Activity as per 19 TAC Chapter §76**

(a) An extracurricular activity is an activity sponsored by the University Interscholastic League (UIL), the school district board of trustees, or an organization sanctioned by resolution of the board of trustees. The activity is not necessarily directly related to instruction of the essential knowledge and skills but may have an indirect relation to some areas of the curriculum. Extracurricular activities include, but are not limited to, public performances, contests, demonstrations, displays, and club activities, with the exception of public performances specified in paragraph (2) of this subsection.

(1) In addition, an activity shall be subject to the provisions for an extracurricular activity if any one of the following criteria apply:

(A) the activity is competitive;

(B) the activity is held in conjunction with another activity that is considered to be extracurricular;

(C) the activity is held off campus, except in a case in which adequate facilities do not exist on campus;

(D) the general public is invited; or

(E) an admission is charged.

(2) A student ineligible to participate in an extracurricular activity, but who is enrolled in a state-approved course that requires demonstration of the mastery of the essential knowledge and skills in a public performance, may participate in the performance subject to the following requirements and limitations.....

## V. Auditions, Challenges and Chair Promotions

Chair/rank placement in the various performing ensembles will be based on auditions. All members must audition so they can be placed in a performing ensemble that they are best suited for. In an effort to promote the Texas Music Educators Association All State process, high school chair/rank placements will be determined by the student's ranking at the TMEA's District/Region/Area tryouts and secondly on the campus chair auditions. In the event that students did not qualify for District/Region/ Area, placement or ranking will be determined by the auditions conducted at each campus. For those students that were fully prepared to compete and miss the District auditions due to circumstances beyond their control, directors may take this into consideration during the campus auditions. Directors shall document the tryouts properly using audition forms and evaluate students individually.

Challenges may take place at the director's discretion however they will not override the ranking for those students that qualified through the District/Region/Area process. Students may challenge only one chair higher than his/her position in the band at any one time. A cut off date set by the directors will be announced and all challenges will cease. Further information may be found in the individual campus organization's handbook.

## VI. Uniforms

Budget permitting, UISD will continue to provide a marching band uniform for each high school band every 8 years. Orchestra and Choir programs will also be provided with funding for adding uniforms to their programs. Middle school bands have a concert uniform that also doubles as a marching uniform. Additional uniforms such as band concert attire (tuxedos or gowns), mariachi, and specialized auxiliary uniforms will be the responsibility of each band program. Students shall be responsible for loss or damage of uniforms that are district property. Uniforms must not be altered unless approved by the director. Parents may be required to dry clean the uniform periodically.

## VII. Awards

High School seniors may qualify for a school award jacket (budget permitting) provided they have maintained their membership for 4 years in the organization. Exceptions to this guideline will be handled on a case by case basis. Additional information may be found in the campus organization handbook.

## VIII. Officers/Drum Majors

Band, Choir, and Orchestra directors may elect to have student officers in each organization. Student officer positions for each organization will be selected by a process as per each

organization's procedure and handbook. Officer positions are not a requirement of the district and therefore left at the discretion of each director.

All band drum major positions will be filled by auditions with one or more judges. Additional specific information regarding the audition process and requirements will be provided by the band directors prior to the auditions.

## IX. Mariachi Guidelines

1. The United I.S.D. Mariachi groups are allowed to perform for all school sponsored/district sponsored events as well as community (City of Laredo) related events.
2. The Mariachi groups will not perform at social events such as weddings, quinceañeras, and private parties. Events such as retirement dinners or receptions held in honor of school or city personnel may take place provided the approval of the school principal is obtained and the students are available to perform.
3. For all performances, the head band director must be notified, and the approval of the principal must be obtained prior to accepting any performance. The director in turn, must have time to insure that the students are available to perform.
4. When traveling to an engagement, students should travel in school buses. If other arrangements must be made, waivers, and liability forms must be submitted prior to the trip.
5. Under no circumstances, are students to drive themselves and other students, to a performance during the school day. For performances held before and after school, and on the weekends, students may be transported in private vehicles provided that waivers are signed by the parents releasing the District and driver of any liability.
6. According to 19 TAC §76.1: (musical groups can perform only once per school week)  
g) Limitations on practice, rehearsal, and student participation in extracurricular activities during the school week shall be as follows:  
  
(1) For any given extracurricular activity, a student **may not** participate in more than **one activity per school week**, excluding holidays...
7. Donations for performances may be accepted (this includes Mother's Day Serenatas). These donations should be deposited in school activity accounts. **Students should not receive money for any performance.**
8. Mariachi groups must follow the U.I.L./T.E.A. Side by Side policies for all rehearsals and performances.

## X. Musical Instruments and Inventory Procedures

Specific district owned musical instruments will be available for student use in band and orchestra. Beginning band members may be required to rent or purchase an instrument depending on the instrument a student wishes to play and availability. Contact the school band directors for availability of musical instruments. Students and parents are responsible for musical instruments assigned to them. Should loss or damage occur to an instrument, restitution will be required. A musical instrument and uniform maintenance fee may be required from each student when using district owned instruments/uniforms.

## XI. Allowable Fees

Fine Arts students who use school owned instruments, equipment, uniforms, and accessories may be required to pay a **Maintenance/Usage** fee which is set by the district. These funds are to be collected by the director and deposited into the campus Activity Fund. The Head Director is responsible for keeping a detailed account of all funds collected. Funds collected can only be used for maintenance, replacement of instruments, accessories and uniform cleaning. Parents will be responsible for shoes, shirts/polos and any other uniform accessories.

Middle School Band instrument/uniform maintenance	\$ 30.00 per semester
Middle School Choir uniform maintenance fee	\$ 20.00 per semester
Middle School Orchestra instrument/uniform maintenance fee	\$ 30.00 per semester
High School Choir uniform maintenance fee	\$30.00 per semester
High School Band instrument maintenance/uniform fee	\$50.00 per semester

Parents that are unable to pay these fees due to personal financial reasons may request a waiver. The campus will use the information as it pertains to those students that are either on Free Lunch or Reduced to make a determination on a waiver. Students that are unable to pay the Maintenance/Usage fee will not suffer any consequences.

**AUTHORIZED FEES** (FP Legal) The Board may require payment of:

1. Fees for materials used in any program in which the resultant product is in excess of minimum requirements and, at the student's option, becomes the personal property of the student. Fees may not exceed the cost of materials.
2. Membership dues in student organizations or clubs, and admission fees or charges for attending extracurricular activities when membership or attendance is voluntary.
3. Security deposits for the return of materials, supplies, or equipment.

4. Fees for personal physical education and athletic equipment and apparel. However, any student may provide his or her own equipment or apparel if it meets reasonable requirements and standards relating to health and safety established by the Board.
5. Fees for items of personal use or products that a student may purchase at the student's option, such as student publications, class rings, annuals, and graduation announcements.
6. Fees specifically permitted by any other statute.
7. Fees for an authorized, voluntary student health and accident benefit plan.
8. **A reasonable fee, not to exceed the actual annual maintenance cost, for the use of musical instruments and uniforms owned or rented by the District.**
9. Fees for personal apparel that become the property of the student and that are used in extracurricular activities.

*Education Code 11.158*

## XII. Student Extracurricular Insurance

The following information has been prepared for the parents and guardians of all United Independent School District athletes and students who participate in U.I.L. and extracurricular activities.

1. The United Independent School District carries accident insurance for students involved in school sponsored athletic and extracurricular activities. Your child will be covered while participating in, practicing for, and traveling to and from such an activity. Injuries occurring during regular class activities are NOT covered.
2. The insurance provided by the school is for activities that are sanctioned by U.I.L. rules and regulations and sponsored by the district. Accidents occurring during activities not directly related to the primary activity are not covered, i.e. fundraisers, car washes, etc...
3. United Independent assumes no responsibility as a result of injuries that occur during an athletic or U.I.L. event, however, this insurance is provided at school expense. This is SECONDARY INSURANCE to whatever health insurance the parent or guardian has for their children, and all claims should be filed first with the parent's primary health insurance company, second with the district insurance Co. You will need to indicate on the Student Insurance claim form the name and address of your primary insurance carrier.
4. Since this coverage is secondary, the insurance carrier will pay only after they have received information from the primary health carrier as to how much of the claim was not paid.
5. If the student has no other insurance coverage the district plan will become the primary plan and will pay accordingly. The parent or guardian should indicate on the claim form if they have no other insurance. 201 Lindenwood Dr. – Laredo, TX 78045 - (956)473-6390 - Fax (956) 473-6410

6. All policies have limitations. The district plan will only pay up to certain amounts that are listed in the schedule of benefits. Parents will be responsible for any additional amounts. (additional information may be found on the UISD website at [www.uisd.net](http://www.uisd.net) (Risk Management Department).
7. The United Independent School District and its employees are NOT responsible for any costs, treatments, or insurance claims for your child.
8. In case of an injury, it is the parent's responsibility to file a claim within 90 days of the injury. Claim forms are available in the principal's office, from the trainer, coach, sponsor, or the District Risk Management Office located at 201 Lindenwood. The coaches, trainers, sponsors or administrative personnel will be happy to assist you in completing the claim form, however, United Independent School District employees are not responsible for filing claims.
9. As with any insurance, there are policy limitations. Please review carefully the schedule of benefits. (visit <http://www.uisd.net/support/riskManagement.htm>) for more details.
10. Treatment must begin within 30 days from the injury and claims must be filed within 90 days of the first treatment. If you have any questions, please call the District Risk Management office at 473-6390, or ask your campus teachers.

### XIII. UISD Drug Testing Policy

#### STUDENT AND PARENT/GUARDIAN CONSENT TO RANDOM DRUG TESTING

A Student and Parent/Guardian Consent to Random Drug Testing form must be completed, signed and dated by the student participant and parent/guardian. **The completed form must be turned into the respective coach, sponsor or school official before the student is allowed to participate in any activity.** A form will have to be completed for each activity the student is participating in even if the student has completed one for another activity. Each director will verify that all students participating have submitted the consent forms.

### XIV. High School Marching Bands

#### The UIL PARENT/STUDENT UIL MARCHING BAND ACKNOWLEDGEMENT FORM

Will be required. Students may NOT be required to attend practice for marching band for more than eight hours of rehearsal outside the academic school day per calendar week (Sunday through Saturday). This provision applies to students in all components of the marching band.

On performance days (football games, competitions and other public performances) bands may hold up to one additional hour of warm-up and practice beyond the scheduled warm-up time at the performance site. Multiple performances on the same day do not allow for additional practice and/or warm-up time.

Additional Marching Band Eight-Hour Rule information can be found on the UIL Website [www.uil.utexas.edu/music/](http://www.uil.utexas.edu/music/)

## Health Tips for Marching Band

### Timely Recommendations to Ensure Band Members are Well Prepared for Activity

#### National Athletic Trainers Association

NATA recommends the following tips for parents, band directors, medical professionals and marching band members:

- 1. Prepare for Activity:** Parents should make sure that students are in good general health and fit to perform.
- 2. Put a Plan Into Place:** Develop a written emergency plan in consultation with an athletic trainer and local emergency medical service. Share it regularly and review it with the appropriate band directors/supervisors, school administrators and medical staff.
- 3. Get Ready to March:** Band directors, athletic trainers and parents should ensure that students are physically and mentally conditioned for marching band activities. Encourage students to start with 20 minute walks outside and gradually increase distance of time approximately four weeks before the marching band season starts. Limber up with appropriate stretches and warm ups and cool downs after practice. Increase rigorous routines gradually so students can tone their muscles and increase strength. This will help to reduce aches and pains as well as fatigue from long practices and challenging routines.
- 4. Acclimatize to the Heat:** Acclimatize students to outdoor warm weather conditions. Start routines slowly and build endurance. By working out and walking in the heat or non-air conditioned environments, students can condition their bodies to adapt and better perform in the heat.
- 5. What to Wear:** Wear light or white colored shorts and t-shirts to avoid overheating during practice. This is especially important for anyone carrying heavy instruments for long periods of time. Save the formal attire – heavy hats, dark clothing and shoes – for dress rehearsals and get comfortable in them before game day. Be aware that the weight of the material and dark colors keep heat “in.”
- 6. Hydrate, Hydrate, Hydrate:** Establish a hydration plan that allows band members to drink water or sports drinks such as Gatorade throughout practice sessions (about 7-10 ounces every 10-20 minutes). It is important to hydrate before AND after routines. Without proper hydration, they are at risk of developing exertional heat related illnesses. Make sure that band members have sports drinks and water available. Don't assume they can share with sports teams.
- 7. Seek Shade:** Be smart when it comes to the sun. Stand in the shade during rest breaks or half time to cool down before and after practices and performances.

8. **Fuel for Success:** Incorporate healthy foods in the daily diet including grains, fruits and vegetables, dairy and meat/poultry/fish to give them the fuel they need to exercise. A balanced and moderate approach is always the best bet.
9. **Make Use of Musical Instruments:** Students should hold and manage sousaphones, drums, flutes and other instruments correctly to avoid ergonomic injuries.
10. **Stay Fit in Formation:** Since bands are often in formation and standing still for long periods of time – especially when on parade routes or during practice – students should move fingers, knees and toes slightly to keep circulation flowing and joints loose and flexible.
11. **Monitor Band Members:** Band members should be monitored at all times on the field for signs of heat illnesses by a parent, band director, certified athletic trainer or other individual.
12. **Inspect Fields and Routes:** Remove debris, water, rocks and other hazards from the field or parade route. These small obstacles can lead to twisted ankles, bruised knees, scraped elbows or other more serious injuries.
13. **Stock the Kit:** Stock a first aid kit and keep it onsite for medical emergencies. Include supplies for wound management and bee stings, such as elastic wraps and band aids, disposable ice packs, tape and wound cleanser, among other items.

BUDGETING GUIDELINES FOR  
UNITED I.S.D. BANDS ADVANCING TO UIL AREA MARCHING CONTESTS  
& UIL STATE MARCHING CONTESTS (June 2006)

For any United I.S.D. high school marching band that advances to the UIL Area Marching Contest or to the State UIL Marching Contest, the following budget guidelines will apply for funding of these events.

FUNDING FOR UIL AREA MARCHING CONTESTS

1. Funding for a one day trip will be provided (no funds for overnight stays)
2. Charter buses will be funded by UISD for the band members and band directors
3. A total of \$12.00 per student meals will be provided by UISD
4. Funding for the band trailer will be provided by UISD
5. Any other expenses such as additional meals, overnight stays, band parent buses, will be the responsibility of the advancing band through the band parent organization or through fund raising

FUNDING FOR UIL STATE MARCHING CONTESTS

1. Funding for a one day trip will be provided (no UISD funds for overnight stays unless scheduling and advancement to finals makes it necessary)

2. Charter buses will be funded by UISD for the band members and band directors
3. A total of \$12.00 per student meals will be provided by UISD
4. Funding for the band trailer will be provided by UISD
5. Any other expenses such as additional meals, overnight stays, band parent buses, will be the responsibility of the advancing band through the band parent organization or through fund raising

## XV. Extracurricular Trips

Non UIL/TMEA trips may require a field trip proposal approval. The Fine Arts Department will assist fine arts personnel with these requests. For events that require travel out of the city, campus administration and Fine Arts Department approval will be required and a field trip packet must be submitted. For trips that are out of State, further approval from the Superintendent will be required **prior to announcing** this trip to students and parents.

## XVI. Alternating Events for UISD High School Bands

There are certain events in which UISD bands take turns representing the district or assist in hosting. A yearly schedule will be given to each teachers so they can include this in their calendar of events. These events are as follows:

Veteran's Day Parade - November 11<sup>th</sup>

Special Olympics Performance – SAC Stadium

UISD Band & Orchestra Evaluation – Serve as host school to assist Fine Arts Dept. (March)

UISD Employee Recognition Banquet Performance ( first Thursday in MAY) (Rolis Banquet Hall)

## XVII. Booster Club Guidelines

Booster clubs are not a requirement for band, orchestra and choir programs in United I.S.D. Parent or community organizations may be formed to promote the school program or to complement a particular student group or activity. Parent organizations are required to follow the UIL Booster Club Guidelines found on the UIL Website.

([http://www.uil.utexas.edu/policy/booster\\_clubs.html](http://www.uil.utexas.edu/policy/booster_clubs.html))

The Principal at each campus shall approve:

The formation of the organization, subject to approval by the Superintendent.

The constitution and bylaws of such organizations.

All activities of such organizations.

The faculty sponsor of a student group shall serve as the liaison between any group formed in connection with a student group and the District; otherwise, the Principal shall serve as the liaison.

A current list of officers of each organization shall be on file in the Principal's office of the school involved.

District booster clubs shall:

1. Be voluntary and support student activities of the school.
2. Submit all scheduled activities for approval by the campus principal.
3. Use school facilities only with the prior approval of the campus principal.
4. Not be involved in decision or policy-making activities for a student group.
5. Have no authority in directing or influencing District employees in the administration of duties.
6. Comply with administrative regulations and board policy when offering money or gifts to the District.
7. Submit a copy of current adopted bylaws and operation procedures to the campus principal and the Director of Fine Arts.

#### STUDENT ACTIVITY COMPLEX POLICIES

Please note these policies that must be adhered to when attending activities at UISD's Student Activity Complex:

1. Only coke products (no cans bottles only) are allowed, even if they are donated Dasani water only.
2. When middle school groups are invited to attend HS Varsity games, a roster of students must be faxed to the Athletic Department at 473-7120 before the date of the event and copy to Fine Arts 473-7135
3. Parents are reminded that there will be admission charges to all SAC Varsity sporting events.
4. When parents are picking up students at the end of the event, if they wish to enter they would still have to pay. Therefore coordinate your departure time/pick up time with your student.

XVIII. TMEA/UIL Calendar (2009-2010)

<b><u>DATE</u></b>	<b>EVENT</b>	<b>SITE</b>	<b>HOST</b>
September 19, 2009	All State & Region Jazz	Tuloso Midway HS	R.Sanchez
September 26, 2009	All District Choir Auditions	Calallen HS	Choir Director
October 3, 2009	USSBA Marching Contest	SAC Fine Arts	J. R. Vera
October 10, 2009	LISD Marching Contest	TBA	C. Luna
October 17, 2009	UIL Marching Contest	Alice HS	B. Krnavek
October 17, 2009	Jr. High Region Choir Auditions	Tuloso-Midway H.S.	Choir Director
October 19, 2009	Region Orchestra Auditions	Alexander HS	R. Duran
November 7, 2009	UISD MS Solo & Ensemble Contest	Clark Middle School	J. Vera/G. Cuellar
November 13-14	Region Jr. High & H.S. Clinic/Concert	Rockport Fulton HS	Choir Directors
November 13- 14	Region Orchestra Clinic & Concert	SAC Fine Arts	B. Compton
November 21, 2009	District Band Auditions	Cigarroa H.S.	R. Castro
December 1, 2009	All Region Jr. High Mariachi Aud.	Cigarroa H.S.	J. Spillane
December 5, 2009	All Region Band Auditions	Alice HS	B. Herring
December 11 & 12	All Region Clinic & Concert	Gregory Portland HS	C. Young
January 9, 2009	Area Choir Auditions	Rockport Fulton	Choir Directors
January 9, 2009	Area Band Auditions	Alice High School	B. Herring
January 14, 2009	Region 9 <sup>th</sup> Grade Band Auditions	Alexander H.S.	R. Duran
January 16, 2009	All Region Jr. High Auditions	Nixon HS	M. Luna
January 21, 2009	All Region Mariachi Auditions	Cigarroa HS	J. Spillane
January 22-23	All Region Jr. High Clinic-Concert	SAC Fine Arts	C. Moore
January 27-28	UISD Middle School U.I.L. OAP Contests	SAC Fine Arts	(pending)
January 29-30	Region 9 <sup>th</sup> gr. Clinic & Concert	SAC Fine Arts	R. Duran
January 29-30	Region Jazz Clinic & Concert	Flour Bluff H.S.	V. Lara
February 5 & 6	U.I.L. Solo & Ensemble	United H.S.	J. Vera/J. Mallon
February 10 - 13	TMEA Conference	San Antonio	TMEA

March 9-10-11	UISD Band-Orchestra Evaluation	SAC Fine Arts	J. Vera/AHS Staff
March 25-26	UIL H.S. OAP Zone 1 and Zone 2 5A Contests	SAC Fine Arts	United H.S.
March 26-27	Region Mariachi Clinic & Concert	Kingsville	R. Molina
March 30-31	UIL 5A High School OAP District Contests	SAC Fine Arts	United H.S.
March 30, 2009	U.I.L. Concert & S.R. Contest Middle School Choirs	Flour Bluff H.S.	F. Fernandez
March 31, 2009	UIL H.S. Choir Contest (Treble-Tenor-Bass)	Flour Bluff H.S.	F. Fernandez
April 1, 2009	UIL HS Choir (Mixed) Contest	Flour Bluff H.S.	F. Fernandez
April 1, 2009	UIL Concert & Sight Reading –HS Bands	SAC Fine Arts	C. Luna
April 15 & 16	UIL Concert & SR- Middle & HS Sub Non Varsity Bands	SAC Fine Arts	C. Luna
Pending	UIL Orchestra Concert & Sight Reading Contest	Pending	Pending

## XIX. UIL Eligibility Calendars

### 2009-2010 UIL Eligibility Calendar **Middle School – 6 Weeks**

August 24, 2009	Any student not meeting credit/promotion criteria become ineligible
September 25, 2009	Mandatory UIL grade check of all students End of 1 <sup>st</sup> 6 weeks
October 2, 2009	All passing students obtain eligibility-All failing students become ineligible
October 16, 2009	Check grades of all ineligible students
October 23, 2009	All passing students obtain eligibility
November 6, 2009	End of 2 <sup>nd</sup> 6 weeks – all students’ grades are checked
November 13, 2009	All passing students obtain eligibility- All failing students become ineligible
November 27, 2009	Check grades of all ineligible students
December 4, 2009	All passing students become eligible
December 17, 2009	End of 3 <sup>rd</sup> 6 weeks- all students’ grades are checked
December 17 – January 3, 2010	All students are eligible(Holiday)**under No Pass, No Play Rule only
January 11, 2010	All passing students obtain eligibility- All failing students become ineligible
January 22, 2010	Check grades of all ineligible students
January 29, 2010	All passing students obtain eligibility
February 12, 2010	End of 4 <sup>th</sup> 6 weeks – all students’ grades are checked
February 19, 2010	All passing students obtain eligibility- All failing students become ineligible
March 5, 2010	Check grades of all ineligible students

March 12, 2010	All students passing obtain eligibility
March 15-19, 2010	All students are eligible (Holiday)*under No Pass, No Play Rule only
March 22, 2010	All students ineligible prior to spring break return to ineligible status
April 9, 2010	End of 5 <sup>th</sup> 6 weeks – all students’ grades are checked
April 16, 2010	All passing students obtain eligibility- All failing students become ineligible
April 30, 2010	Check grades of all ineligible students
May 7, 2010	All passing students obtain eligibility

**2009-2010 UIL Eligibility Calendar  
High School – 9 Weeks**

August 24, 2009	Any student not meeting credit/promotion criteria become ineligible
September 25, 2009	Mandatory UIL grade check of all students
October 2, 2009	All passing students obtain eligibility- All failing students become ineligible
October 16, 2009	End of 1 <sup>st</sup> 9 weeks – all students’ grades are checked
October 23, 2009	All passing students obtain eligibility- All failing students become ineligible
November 6, 2009	Check grades of all ineligible students
November 13, 2009	All passing students become eligible
November 27, 2009	Check grades of all ineligible students
December 4, 2009	All passing students become eligible
December 17, 2009	End of 2 <sup>nd</sup> 9 weeks- all students’ grades are checked
December 17 - January 3, 2010	All students are eligible (Holiday) *under No Pass, No Play Rule only
January 11, 2010	All passing students obtain eligibility- All failing students become ineligible

January 22, 2010	Check grades of all ineligible students
January 29, 2010	All passing students obtain eligibility
February 12, 2010	Check grades of all ineligible students
February 19, 2010	All passing students obtain eligibility
March 12, 2010	End of 3 <sup>rd</sup> 9 weeks – all students’ grades are checked
March 12-21, 2010	All students are eligible (Holiday)* under No Pass, No Play Rule only
March 29, 2010	All passing students obtain eligibility- All failing students become ineligible
April 9, 2010	Check grades of all ineligible students
April 16, 2010	All passing students obtain eligibility
April 30, 2010	Check grades of all ineligible students
May 7, 2010	All passing students obtain eligibility
May 27, 2010	End of 4 <sup>th</sup> 9 weeks- all students’ grades are checked

XX. Parent/Student Agreement

**Acknowledgement**

Date \_\_\_\_\_

I have read the United I.S.D. Band, Choir and Orchestra Guidelines and agree to adhere to these rules as a condition of my membership in these organizations. I understand that failure to do so will result in disciplinary measures related to my participation in the group.

Student Name \_\_\_\_\_

Student Signature \_\_\_\_\_

I have read the United I.S.D. Band, Choir and Orchestra Guidelines and understand that as a condition of my child's membership in these organizations, he or she must follow the rules set forth in this document. I understand there will be consequences that my child will face if he or she fails to adhere to these rules.

Parent/Guardian Name \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_

XXI. Website and Resources

**PROFESSIONAL WEBSITES AND RESOURCES:**

<http://www.amc-music.org/index.html> - **American Music Conference**

<http://finearts.esc20.net/> - **Center for Educator Development in Fine Arts**

<http://www.menc.org/> - **Music Educators National Conference**

<http://www.texasbandmasters.org/> **Texas Bandmasters Association**

<http://www.tea.state.tx.us/> - **Texas Education Agency**

<http://www.tmea.org/> - **Texas Music Educators Association**

<http://www.uil.utexas.edu/> - **University Interscholastic League**

<http://www.uil.utexas.edu/index.html> - **University Interscholastic League/TEA & UIL Side by Side**